



# DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF HEALTH CARE FINANCING AND POLICY

*Helping people. It's who we are and what we do.*



January 1, 2024

## **Nevada Medicaid Certified Community Behavioral Health Centers (CCBHCs) Enrollment Criteria (Provider Type (PT)17-188)**

Beginning January 1, 2024, Nevada Medicaid will open PT 17-188 for CCBHCs statewide to all qualified providers who have followed the steps and process outlined herein.

### **Step One**

All providers seeking to enroll as a PT 17-188 must first watch the CCBHC enrollment [webinar](#) by the Center for the Application of Substance Abuse Technologies (CASAT) at the University of Nevada Reno's.

### **Step Two**

Providers must be able to document the following criteria, conditions, and requirements have been met

#### **A. Existing Nevada CCBHCs**

For an existing CCBHC in Nevada to enroll in another location, the CCBHC must have:

- No statement of deficiency in place in the last 6 months prior to enrollment date; and
- No plan of correction filed with Nevada Medicaid in the last 6 months prior to enrollment date.

#### **B. Prospective and Existing CCBHCs**

All CCBHCs must satisfy each of the following criteria or conditions:

1. Enroll as a behavioral health PT with Nevada Medicaid for a minimum of 6 months prior to the application.
  - a. Examples: PT 14, 17-215 or 26
2. No decertification as a CCBHC by the Division in the last two calendar years prior to enrollment date
3. Obtain an Independent NPI for the CCBHC
4. Electronic health record system can accommodate multiple diagnosis and shadow billed codes.
  - a. Provide the name of the EHR in your application materials
5. Review and meet the policies outlined for CCBHCs in [Medicaid Services Manual 2700](#)
6. Review and meet the requirements under the [Medicaid State Plan](#)
7. Review the [Billing Guide for 17-188](#) and Allowable Services Grid
8. Complete the [SAMHSA CCBHC Certification criteria](#)
9. Complete the [CCBHC Criteria Compliance Checklist](#)
10. Complete a Readiness Tool
11. Complete a Needs Assessment
12. Identify a Catchment Area
13. Review the CASAT Technical Assistance Guide

14. Satisfy documentation for the Department of Public and Behavioral Health, Healthcare Quality and Compliance (HCQC) :

- a. Evidence of zoning approval (conditional use verification form or special use permit) from the local city or county jurisdiction
- b. Current Business License
- c. Lease agreement (if applicable)
- d. Partnership agreement (if applicable)
- e. Articles of incorporation (for corporations only) OR Article of organization (for LLCs only)
- f. Governing body bylaws (for corporations only) or Operating agreement (for LLCs only)
- g. Certificate of compliance from State Fire Marshall or local fire agency where the facility is physically located
- h. Facility floor plan with dimensions

15. Complete the CCBHC Personnel Checklist and staffing plan

16. Develop a Policy and Procedure Manual for your provider organization

17. Establish a CCBHC Governing Board

18. Satisfy the Following Data Requirements

- a. The CCBHC is required to provide data to the State of Nevada at regular intervals. Extracts will require customized reports in set formats to meet State of Nevada requirements. It is imperative that EHR vendors are vetted to ensure minimum requirements can be met. Data submissions will consist of at minimum, but not limited to, non-Medicaid extract reports, quality measure EHR extracts, caseload characteristics, and other reports as requested. The CCBHC will need to provide the following:
  - i. Indicate which EHR vendor the agency is currently utilizing or will adopt.
  - ii. Provide the name and contact information for a point of contact with the EHR vendor for follow-up questions.
  - iii. If extracts to meet State of Nevada requirements have not already been developed, provide a detailed timeline from the EHR vendor for extract development and implementation.
- b. The CCBHC is required to adopt a hybrid or fully digital modality for conducting mandatory client surveys. CCBHCs are provided with digital survey links (URL links), QR codes, and PDFs for each survey type. The CCBHC will need to provide the following:
  - i. Indicate whether the hybrid or fully digital modality will be adopted.
  - ii. Provide the name and contact information for an internal point of contact for surveys.
  - iii. Provide a short description of how surveys will be implemented and conducted.

All documentation must be submitted to the State Team Lead [CCBHC@dhcfp.nv.gov](mailto:CCBHC@dhcfp.nv.gov). State Lead will set a telephone interview with the prospective provider team within 2 weeks of receipt of the required documentation. All documents need to be named according to the above list when submitted. Only complete submissions will be considered.

Questions can be directed to Lori Follett at [CCBHC@dhcfp.nv.gov](mailto:CCBHC@dhcfp.nv.gov)